HARRIS
TIMBERWORKS

Project Roadmap & Expectations

Stage	Timeline
Stage 0 - Design Service During the design phase, layouts, material selections, functionality, and aesthetic details are developed into a build-ready concept. Clients with completed architectural or designer drawings may skip this step and move directly into the bid and estimate phase.	1-2 Weeks
Stage 1 - Bid & Estimate Project specifications, scope, materials, and timelines are reviewed to develop a detailed estimate outlining anticipated costs, deliverables, and project requirements prior to approval and scheduling.	1-2 Weeks
Stage 2 - Award & Kickoff Once the project is awarded, contracts are finalized and a kickoff meeting is scheduled to confirm scope, timelines, responsibilities, communication expectations, and next steps before engineering begins.	Within 5 Business Days
Stage 3 - Engineering & Shop Drawings Detailed shop drawings are created to translate design intent into precise build specifications, including dimensions, materials, construction details, and installation requirements for client review and approval.	1-2 Weeks
Stage 4 - Production Release Once shop drawings are reviewed and approved, the project is formally released into production, locking specifications, materials, and dimensions for fabrication scheduling and execution.	Within Same Week as Award & Kickoff
Stage 5 - Fabrication Once drawings are approved, materials are cut, machined, assembled, and hand-finished in-house using a combination of CNC precision and skilled craftsmanship to ensure accuracy, consistency, and long-term durability.	3.4 Weeks
Stage 6 - Finishing Cabinet components are stained, sealed, and top-coated to achieve the approved finish before final assembly and detailed quality control inspections are completed to ensure consistency, durability, and overall craftsmanship.	1-2 Weeks
Stage 7 - Delivery & Install Completed cabinetry is carefully delivered, installed, and inspected to ensure proper fit, finish, functionality, and alignment with approved project specifications.	Scheduled
Stage 8 - Walkthrough, Warranty, & Follow-Up Following installation, a final walkthrough is conducted to review the completed project, address any outstanding items, explain warranty coverage, and ensure long-term client satisfaction through continued follow-up and support.	1-2 Weeks Post-Install

All timelines shown in this document are typical estimates based on past residential projects and may vary due to project scope, material availability, scheduling, site conditions, weather, trade coordination, and other factors within or outside of HTW's control. These timeframes are not guarantees or contractual commitments. Final project schedules will be outlined in the executed contract, which governs in the event of any discrepancy.

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Payment Schedule & Change Orders

Payment Schedule

Installed by Dealer

60%	Deposit at contract
40%	Due before delivery

Installed by Harris Timberworks

60%	Deposit at contract
30%	Due before delivery
10%	Due on Project completion

Change Orders

Request

Submit in writing - sketch, photo, or markup

Pricing & Impact

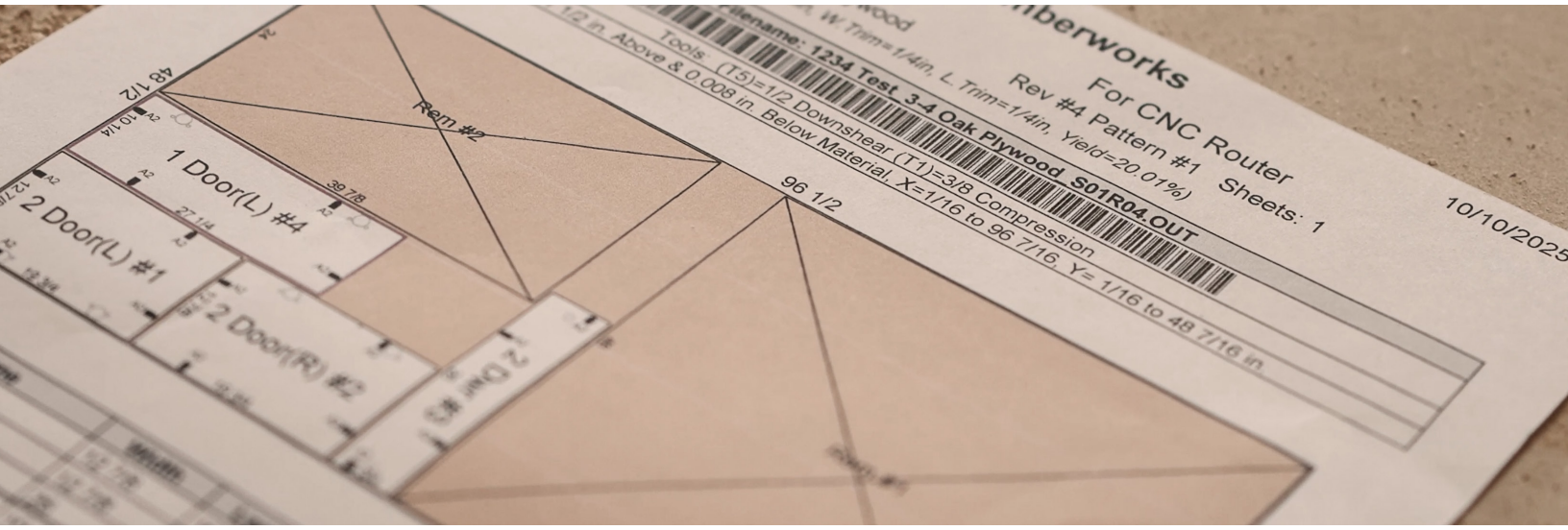
HTW Responds with cost and schedule impact. Changes after Stage 4 carry significant costs, except additive scope that doesn't affect in-production materials (turnaround impact only)

Approval

Your written approval is required - no action taken on strictly verbal instruction

Invoicing

CO invoice due on approval, payable before changes are released to production



Your Contact: Your assigned Project Manager owns scope, scheduling, billing, field coordination and warranty follow up